

The Indian Head Church of God
ASSOCIATE PASTOR

General Description:

The Associate Pastor is a spiritual leader in the congregation *and will work with the Senior Pastor to assist in carrying out the ministry of the church.*

The Associate Pastor's main responsibilities shall be:

- ▶ to assist the Senior Pastor as directed in carrying out the ministry of the church;
- ▶ to assume the general pastoral role in the Senior Pastor's absence;
- ▶ to work with the development and conduct of the Family Ministry of the church, including youth & children ministries;
- ▶ to assist in outreach, especially in the area of youth and their families.

Qualifications:

- ▶ Shall be committed to Jesus Christ as Savior and Lord, demonstrating a holy lifestyle that models Christian virtues;
- ▶ Shall be well grounded in the Word of God with a commitment to continued daily Bible study, prayer and devotion;
- ▶ Shall possess the educational background, knowledge, and spiritual gifts consistent with pastoral ministry;
- ▶ Shall hold to and promote the doctrinal teaching of the Churches of God, General Conference as contained in *We Believe*;
- ▶ Shall pursue and/or hold ministerial credentials within the Allegheny Region Conference of the Churches of God General Conference;
- ▶ Shall have a passion for church ministry in general and to families and young people specifically.

Responsibilities:

- ▶ Planning, coordination and implementing the family and youth ministry programs of the church;
- ▶ Recruiting, providing for training, and giving support and encouragement to workers in the Youth programs.
- ▶ Providing pastoral care to families of the church, and community including:
 - assisting them to enter into a relationship with Christ and grow in their faith;
 - encourage family and young persons growth in personal discipleship, daily Christian living and devotion;
 - finding and developing opportunities for the young people to serve God and others, and encouraging them to participate;
 - helping to identify those who may be called into vocational ministry and working with them to develop this call;
 - to work to develop outreach programs to the families of the church and community;
 - to develop connections with families and young people of the church and community in home, school and wherever they may be found;

- to work with Camp Sunrise Mountain staff and Conference leaders for the development and deployment of family and youth ministry opportunities.

General Pastoral Responsibilities:

- ▶ Preaching once a month (which includes Saturday evening worship and Sunday 8:30 & 11:00 a.m.) in cooperation with the Senior Pastor, and when the Senior Pastor is away;
- ▶ Assist with the weekly worship services (if this person has musical ability it will be utilized in the worship services);
- ▶ Attend the meetings of the church Administrative Council, Pastoral Guidance Commission, and any other Commission as assigned;
- ▶ Attend regular staff meetings conducted by the Senior Pastor;
- ▶ Support the ministries of the Allegheny Region Conference and the General Conference of the Churches of God and attend the annual session of Allegheny Region Conference;
- ▶ Continue professional development and spiritual growth by attending appropriate conferences approved by the Senior Pastor and/or Administrative Council;
- ▶ Perform the designated responsibilities that are necessary for ongoing church programs and ministries when the Senior Pastor is absent for an extended period of time and when directed by the Senior Pastor and/or the Council President in cooperation with the Administrative Council;
- ▶ To work with the Senior Pastor and other staff as a team to provide ministry to the church.

Accountability:

- ▶ Shall report to the Senior Pastor on a day-to-day basis for the purpose of coordinating ministry and will work under the Senior Pastor's supervision;
- ▶ Shall meet as a part of the Pastoral Guidance Commission on a monthly basis;
- ▶ Shall give a written report each month to Administrative Council which describes the activities of the previous month, immediate concerns, and future activities;
- ▶ Shall be accountable to the Allegheny Region Conference with regards to ministerial credentials;
- ▶ Shall be willing to work with the Senior Pastor, other staff members, and volunteer leaders to provide total ministry to the Church.

Review

The performance of the Pastor will be evaluated annually by the elders and the church Administrative Council.

Termination

This pastoral relationship may be terminated by either the Church or the Pastor according to the procedures stated in the guidelines of the Allegheny Region Conference of the Churches of God.